



True Sport Advisory Group Terms of Reference

1. Purpose

SportWest is the peak industry body for sport in Western Australia (WA) and exists to promote, strengthen, and advocate for sport in WA. The True Sport Advisory Group has been established to provide industry insight, information, and recommendations to SportWest regarding the SportWest True Sport Initiative.

2. Background

True Sport is a comprehensive long-term framework to assist the sports industry with an all-sport approach that will align values and cultures for sport delivery across Western Australia. True Sport is an initiative for all participants and will be delivered in partnership with Government and industry stakeholders.

Initial key projects of the True Sport initiative will include:

- Mental Health and Wellbeing
- Child Safeguarding

Other projects and initiatives will be explored, developed, and implemented based on industry needs as well as Government and SportWest strategic priorities.

3. Project objectives

True Sport aims to:

- Support the sports industry with streamlined information and resources
- Ease volunteer burden
- Address deterrents
- Enrich the sport experience for all participants
- Improve club culture to enhance the sport experience

4. Role

The Advisory Group is appointed by SportWest. The Advisory Group's role is to:

- a) Provide recommendations and information to SportWest regarding the effectiveness of the Initiative from an Industry perspective;



- b) Provide Industry representatives the opportunity to give feedback on sector challenges and opportunities in community sport to SportWest;
- c) Support the promotion and communication of the Initiative and related events;
- d) Provide recommendations to SportWest on True Sport related matters; and
- e) Provide recommendations to help review and evaluate the Initiative, ensuring a process of continual improvement.

5. Scope of authority

In carrying out its responsibilities, the Advisory Group will explore matters that fall within the Terms of Reference and may provide advice, information, and recommendations to SportWest on matters relating to the True Sport initiative.

The Advisory Group does not have the authority to:

- a) Make decisions that bind SportWest in any way;
- b) Speak on behalf of the Advisory Group without prior permission from SportWest; or
- c) Incur expenditure on behalf of SportWest.

6. Composition

- a) The Advisory Group shall comprise representatives from across the sporting community, with a diverse range of skills, experience, and expertise to effectively advise SportWest.
- b) The Advisory Group shall consist of no more than ten appointed members.
- c) The Advisory Group vacancies will be filled by SportWest following a targeted Expressions of Interest process. Following the Expression of Interest process, SportWest will select the members of the Advisory Group in line with this Terms of Reference and based on the required skills, experience, and expertise. Advisory Group members will be appointed for an initial 12 month term.
- d) There will be a continual review of the Terms of Reference, including the composition and appointees of the Advisory Group.
- e) SportWest will appoint members to fill any vacancies on the Advisory Group.
- f) Advisory Group members will cease to be a member if they:
 - a. Resign from the Advisory Group in writing;
 - b. Breach confidentiality or breach SportWest codes of conduct; or
 - c. Are absent from three consecutive meetings without sending apologies to the Chair prior to the commencement of the meeting;



7. Meetings

- a) The Advisory Group will meet at least three times per calendar year;
- b) SportWest may call a meeting of the Advisory Group at any time if urgent items are to be discussed, within a reasonable timeframe;
- c) A quorum will consist of five Advisory Group members;
- d) SportWest will provide Secretariat support to the Advisory Group including the recording and circulation of meeting minutes;
- e) Meetings may be held via video conference;
- f) Other parties may be invited to attend Advisory Group meetings as required.

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