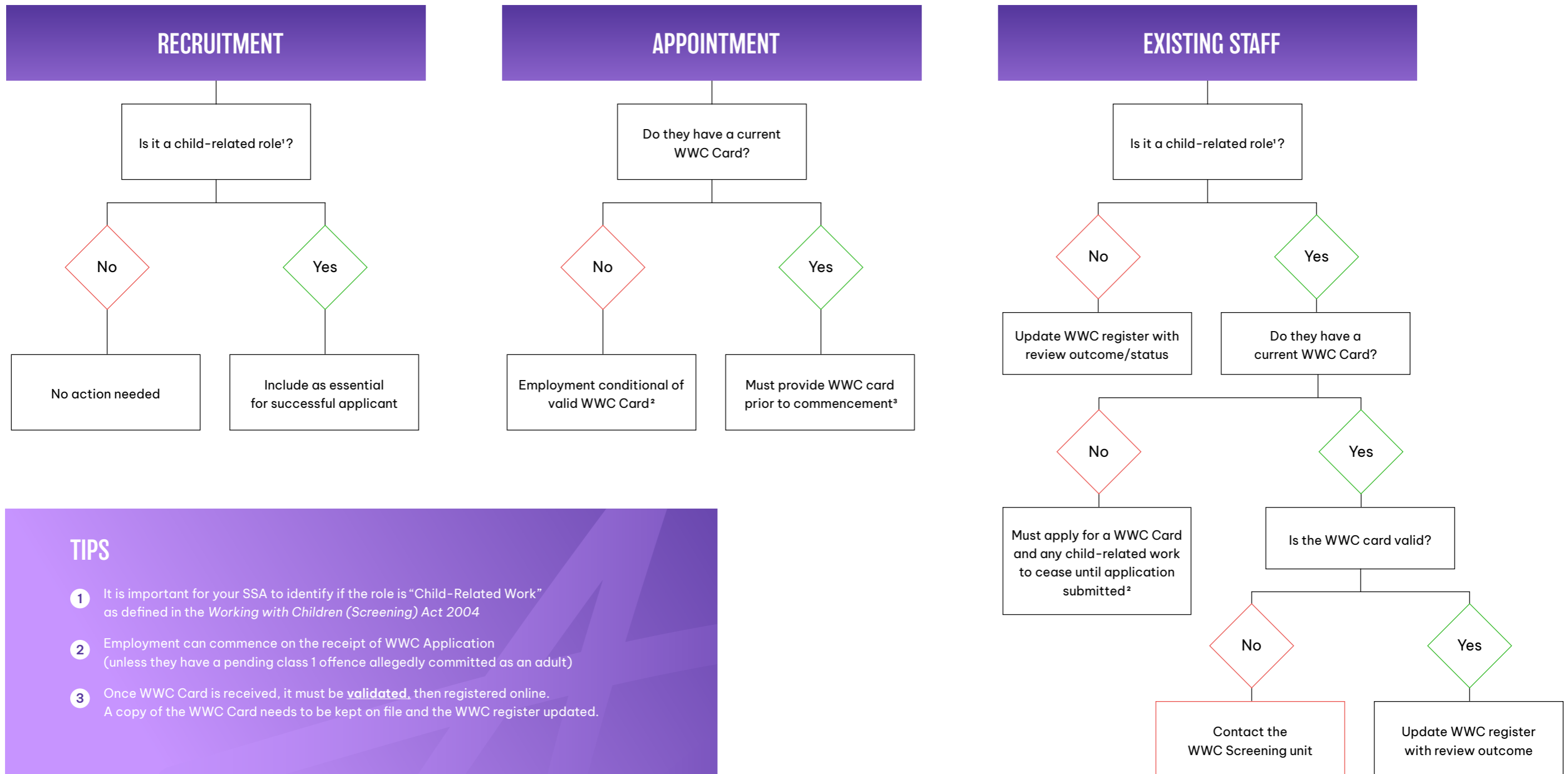


SAMPLE WORKING WITH CHILDREN (WWC) MANAGEMENT PROCESS



TIPS

- 1 It is important for your SSA to identify if the role is “Child-Related Work” as defined in the *Working with Children (Screening) Act 2004*
- 2 Employment can commence on the receipt of WWC Application (unless they have a pending class 1 offence allegedly committed as an adult)
- 3 Once WWC Card is received, it must be **validated**, then registered online. A copy of the WWC Card needs to be kept on file and the WWC register updated.

WWC Check information has been sourced from the WWC Screening Unit and adapted for SportWest stakeholders. Further WWC Check information can be found at www.workingwithchildren.wa.gov.au

